



# Outdoor Activities

## Summer Staff Job Description

Job Status: Part-Time, Hourly (15-25 hours weekly)

Tall Oaks is looking for Summer Staff for the 2025 summer season. The ideal candidate will thrive working with others as a team in a fast-paced environment. Flexibility in a dynamic environment with diverse user groups is a must. Tall Oaks Summer Staff interact with all Tall Oaks Management and other summer staff in order to complete job tasks.

### Job Duties

- Lifeguard: duties include ensuring safety procedures are followed, providing first aid, cleaning the pool, completing in-services, checking equipment, and checking chemical levels as needed and prior to group use
- Challenge Course: duties include ensuring safety procedures are followed, leading groups through elements based on their ability level. Explaining each element and what their goal is, the ability to change plans as needed.
- Fishing: duties include setting up, safety talk, and overseeing the event.
- Ground Games: duties include picking games for the group, based on their size and their capabilities. Explaining the instructions. Regulating the rules while not giving them the answers. Assembly of equipment, clean-up services.
- Housekeeping: working with the Director of Hospitality to clean cabins and various spaces before guests or groups arrive
- Maintenance or Grounds assistance: assisting with maintenance and grounds as needed
- Strong communication skills; communicating with guests and coworkers in order to maintain positive relations with all Tall Oaks groups
- Summer Staff will be assigned 15-25 hours a week; the standard shift is 4-6 hours, and operating hours vary based on user group needs.
- Other duties assigned by the Activities Director or Executive Director

### Qualifications

- Must be 18 years old before June 1, 2026
- Lifeguard certified or willing and able to become certified
- HS diploma preferred
- Ability to lift and move 50 pounds, occasionally.
- Ability to address stressful situations appropriately in a fast-paced, interactive environment.

### Benefits

- Housing on campus available from May-Aug, if requested, for those over 18 years of age
- On-site meals when groups are present on campus
- Paid Training and necessary certifications provided by Tall Oaks
- Use of recreational facilities when groups are not on campus, fire pits, and scheduled use of other areas.